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October 10, 1996

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE (ACQUISITION AND
TECHNOLOGY
PRINCIPAL DEPUTY UNDER SECRETARY OF DEFENSE
(ACQUISITION AND TECHNOLOGY)
DEPUTY UNDER SECRETARY OF DEFENSE
(ACQUISITION REFORM)
ASSISTANT SECRETARY OF THE ARMY (RESEARCH,
DEVELOPMENT AND ACQUISITION)
ASSISTANT SECRETARY OF THE NAVY (RESEARCH,
DEVELOPMENT AND ACQUISITION)
ASSISTANT SECRETARY OF THE AIR FORCE
(ACQUISITION)

SUBJECT: Single Process Initiative (SPI) Weekly Activity Report

We have received 432 concept papers from 117 contractors proposing to modify 510 processes. Fifty-two contractors have modified 158 processes since the SPI was implemented. Summary information on SPI activity and progress to date is contained in Attachments 1 and 2.

During the current reporting period, our Administrative Contracting Officers (ACOs) signed block change modifications with Wisconsin Ordnance, Oshkosh Trucks, GE Aircraft Engines, AAI, Rockwell CSD, Lockheed Martin Federal Systems, Lockheed Martin Astronautics, Lockheed Martin Johnson City, Lockheed Martin Vought, Rockwell Duluth, ITT Avionics, United Defense LP Ground Systems, Hughes Space & Communications, McDonnell Douglas Helicopters and GDE. We also received 24 new concept papers. Congratulations to all those involved with the successful execution of these modifications.

During our next Block Change Management Team meeting, we will be addressing a strategy for resolving Prime/Subcontractor related issues. Texas Instruments will brief lessons learned and present recommendations for removing barriers that have been encountered in this arena. The recommendations gleaned from this meeting will be used to further enhance the success of SPI.

Should you have any questions or concerns, please contact Ms. Marialane Schultz, Block Change Management Team Leader, at (703) 767-2471.

Signed
ROBERT W. DREWES
Major General, USAF
Commander

Attachments
cc:
Dr. Kenneth Oscar
Mr. Daniel Porter
Ms. Darleen Druyun
VADM Lockard
VADM Straw
Maj Gen Hallin
Dr. Daniel R. Mulville

Summary Report

(as of October 07, 1996)

Number Of Contractors with Concept Papers:	117
Key Customer Notification Complete:	106
Component Team Leaders Identified:	84
Number of Concept Papers Received:	432
Concept Papers Withdrawn:	58

**Concept
Papers**

**Proposal
Development -
Concept Paper -
(30 Days)**

**Approval Cycle -
Customer
Notification and
Agreement -
Resolution of
Differences -
(60 days)**

**Modification
Issuance -
Negotiation of
Consideration
(30 Days)**

Concept papers may contain multiple processes

Total Proposed Process Changes:	510
Number Initially Accepted :	415
Not Accepted Within 30 Days:	85

Found Technically Acceptable:	128
Found Unacceptable:	22

Components objecting				
AF	Army	Navy	DLA	DCMC
5	3	4	0	13

Disagreements/Problems Escalated:	1
Not approved within 60 days:	91

Processes Modified:	158
All Actions Complete:	125
Not Modified within 30 days:	28

Consideration Requested by Government:	51
Cost Proposals Received:	37
Consideration Finalized:	16

Average Days From Submittal to Mod:	109
Currently Active:	324

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